

Quality, Health, Safety and Environmental Policy

[Petrological Integrated Solutions PEINSO]

Effective from [01-01-2017]

INTRODUCTION

Our long-term success depends on our ability to continually improve the quality of our services delivery while protecting our people, and the environment where we work. We do our work in a manner that ensures the well-being of our employees, contractors, customers, neighbours and general public. Peinso is committed to consider quality, Health, Safety and the Environment as equally important as other business objectives, and complies with mandatory rules and regulations.

To achieve excellence in our business and our work environment, the commitment and cooperation of all management, staff, contractors and visitors is essential.

Line management is accountable for achieving these objectives.

It is our policy to:

- Provide and ensure a safe working environment, conditions and equipment, coupled with training that will provide our employees with knowledge and information necessary to safely carry out their assigned duties.
- Ensure that our services are performed in such a way as to minimize our impact on the environment.
- To meet or exceed our client's expectations, the first time and every time, through the application of proven quality principles at all levels of our services delivery process.
- Provide directions, education, training and supervision to ensure that all employees understand the required behaviours and the consequences of non-compliance.

Good QHSE understanding and performance is essential for career advancement.

We are committed to:

- Ensure that all management decisions reflect our QHSE intentions.
- Protecting the health and safety of our employees, customers and third parties.
- Protecting our environment and that of the communities where we work and live.
- Improving the quality of our services and services and services delivery.
- Promote a culture in which all Peinso employees share this commitment.

The QHSE policy will be integrated at all levels and is the responsibility of management with the active support of all our staff.



SMOKING POLICY

[Petrological Integrated Solutions PEINSO]

Effective from [01-01-2017]

INTRODUCTION

Second hand smoke is a known health hazard. The Government's Scientific Committee on Tobacco and Health reported that the increased risk to non-smokers of lung cancer from exposure to second hand smoke was 24% and the increased risk of heart disease 25%.

The following policy has been adopted by [PEINSO] to take all possible steps to protect employees from second hand smoke exposure and to comply with legislative requirements.

1. THE POLICY

- 1.1 From [01-01-2017] smoking is prohibited in [PEINSO]'s premises and on the surrounding grounds, including the car park. Smoking is also prohibited in company vehicles used by more than one person, and in private vehicles if a passenger is carried. This applies to employees whether employed directly by [PEINSO], through an agency, by a contractor or other organisation, and visitors [include any other users]. [Specify any outdoor areas provided for smokers if applicable.]
- 1.2 Employees who wish to smoke may do so in their own time during breaks. Employees will not be permitted to smoke whilst carrying out their duties and responsibilities for [PEINSO].
- 1.3 The only designated area to Smoke is the office terrace

2. IMPLEMENTATION AND ENFORCEMENT OF THE POLICY

- 2.1 Employees should inform the appropriate manager of anyone who fails to comply with the policy.
- 2.2 Employees not complying with the policy will be referred to their manager for support subject to the usual disciplinary procedure.
- 2.3 Visitors not adhering to the policy will be asked to comply or leave the premises or site.
- 2.4 All job applicants will be made aware of the policy via application packs, where a requirement to abide by it will be part of the person specification. Applicants will be reminded of the policy at interview stage.
- 2.5 A copy of the policy will form part of new employees' induction packs. Training and guidance on enforcing the policy will form part of new managers' induction process.

سياسة الجودة والسلامة والصحة المهنية

شركة بترو لوجيكال (PEINSO) تلتزم بأضافه قيمة لعملائنا من خلال تقديم الخدمة المتميزة في مجال : **(أعمال الفحص و المساحه البحريه والخدمات البترولية)**

ونظراً لطبيعة عمل الشركة ، فقد آلت على نفسها الإلتزام بمتطلبات المواصفات العالمية لوجوده والسلامة والصحة المهنية OHSAS 18001:2007- ISO9001:2015 بهدف حماية العاملين بالشركة والمحافظة على سلامتهم وصحتهم ، وصيانة مآلات ومنشآت وممتلكات الشركة ، وتعمل الشركة على تحقيق ذلك من خلال :

- الإلتزام بقوانين وتشريعات السلامة والصحة المهنية والمتطلبات الأخرى لضمان أداء الأعمال على الوجه الأكمل .
- التحسين المستمر لأدائنا وأداء شركائنا في العمل ، ونشر الوعي الصحي بين العاملين للوصول لأدنى حد من الحوادث حفاظاً على سلامة الأفراد , المنشآت والعلماء .
- عمل برامج السلامة والصحة المهنية المناسبة لتحقيق الأهداف المحددة لكل نشاط ، مع متابعتها وتحديثها أولاً بأول .
- التوافق مع المواصفات الدولية للجودة والسلامة والصحة المهنية .
- الحفاظ على ارضاء العملاء بجودة عالية طبقاً لمتطلباتهم .
- التدريب الفعال و لتحسين مهارات التواصل لجميع العاملين بالشركة.
- عمل التحديث السنوي للسياسة طبقاً للأنشطة المطبقة في نظم العمل .
- المبادرة بالحد أو منع الحوادث الناتجة من أنشطة الشركة والتعامل معها بالأسلوب الأمثل.
- وتعمل الشركة جاهدة على تنفيذ ما ورد بهذه السياسة والتأكد من وصولها لجميع العاملين ، مع إتاحتها للعمامة والجهات التي تتعامل مع الشركة .

مدير العمليات

يتم إعلان هذه السياسة إعتباراً من **2017 / 02/01** .

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Petrological Integrated Solutions

Quality and Occupational Health & Safety Policy

Petrological for integrated solutions (PEINSO)

Is committed to adding value to our clients by delivering service excellence in the:

Offshore Positioning & Survey services, Geotechnical studies, ROV services, Diving & Marine services and Supplies.

Company, has committed itself to abide by the requirements of

International Quality Management System & Occupational Health and Safety **OHSAS 18001- ISO 9001:2015.**

To secure employees' health and safety, and company assets safeguard.

The company is committed to achieve this through:

- Commitment to laws and legislations of occupational health and safety and other requirements to ensure performance and spreading health awareness among employees & contractors.
This will minimize incidents and maintain the reliability of the individuals and business.
- Impose appropriate programs for safety and occupational health to achieve the goals set for each department, to prevent accidents resulting from company activities, and deal with, the optimum way.
- To ensure compliance with relevant environmental, occupational health & safety legislation and all requirements related to our operations.
- We are committed to conduct our business affairs to provide our clients a high quality of service.
- Effective training and improving skills for all company employees.
- The Management strives to make the annual update for this policy according to its activities.
- The Management aim to implement the content of this policy and ensure public access for all persons working for or on behalf of the company.

This policy will be announced as of 1/02/2017

Operations Manager